

March, 2017

Subject: Report on use of funds and activities of the Regional Development Mostar (RD Mostar - project no. 00077619) 2011-2015

The UNDP is committed to helping Bosnia and Herzegovina (BiH) through strengthened national and local capacities to carry out political, economic and social reforms and development. UNDP annually spends nearly USD 30 million in BiH through its four key focus areas: Justice and Security, Social Inclusion and Democratic Governance, Rural and Regional Development, and Energy and Environment. Additionally, UNDP is the custodian of the Resident Coordinator system, thereby collaborating closely with other UN Agencies, which account for a further USD 20 million in Programme spending.

UNDP has set up regional project offices throughout the country in order to ensure better outreach in the local communities. The RD Mostar Office was established in 2011, shortly prior to the appointment of Ms. Bozena Kaltak to the position of the Regional Programme Manager for Herzegovina region, while the position of the Programme Assistant was advertised and filled a few months later.

The UNDP RD Mostar Office covers the region of Herzegovina¹, located in the southern and south-western part of Bosnia and Herzegovina, covering 24% of its territory. The number of inhabitants is estimated at 12% of total population of the country. The largest economic center in Herzegovina is Mostar, while other important economic centers include Trebinje, Konjic, Livno and Široki Brijeg. Administratively, Herzegovina consists of 17 municipalities and 3 cities, City of Mostar, City of Trebinje and City of Široki Brijeg, 13 of which are in the Federation of Bosnia and Herzegovina spread over two cantons (Herzegovina-Neretva Canton and West Herzegovina Canton) and the remaining seven are in Republika Srpska.

Priority sectors identified as a backdrop for future economic development of the entire region are: agriculture and rural development, tourism, industry, energy and development of small and medium sized enterprises.

In 2015, a decision was made that RD Mostar Office would cease to exist as a project, and so, as of January 2016, Regional Office Mostar became an integral part of the UNDP BiH Country Office.

Annexes "A" and "B" cover the activity and financial reports, Annex "C" covers Atlas Assets acquired in the period from 2011 to 2016, while Annex D depicts the Area of responsibility of the Regional Development Mostar/Regional Office Mostar.

¹ Annex D: Table 1 - Area of responsibility of the Regional Development Mostar/Regional Office Mostar

Annex A

Overview of RD Mostar expenditures and activities in 2011

Upon its establishment in March 2011, RD Mostar administered a total of 80,560.67 USD in 2011².

Ongoing projects, facilitated by RD Mostar, in the area of Mostar Region in 2011 were:

LG/ILDP II – Ljubinje;

LG/LOD I – Ljubuški, Jablanica;

MDG-F YERP – Široki Brijeg, Mostar, Trebinje;

MDG-F Culture – Mostar: Reconstruction of National Theatre, funding of CSO initiatives (World Music Festival, Youth Cultural Centre Abrašević, Reconstruction of Orthodox Church);

MDG-F Water – Stolac, Neum;

Sutjeska NP – development of the National Park Sutjeska Business Plan;

Via Dinarica – development of the Via Dinarica regional concept;

Access to Justice Project – establishment and capacity development of Free Legal Aid Agency (NGO) in Herzegovina-Neretva Canton;

HIV/AIDS – Most

Tuberculosis – Mostar, Grude, Ljubuški, Trebinje.

Overview of RD Mostar expenditures and activities in 2012

The RD Mostar administered a total of 142,152.69 USD in 2012³.

Ongoing projects in the area of responsibility of RD Mostar in 2012 were:

LG/ILDP II – Jablanica, Ljubuški, Ljubinje, Posušje, Livno, Nevesinje;

LG/LOD II – Široki Brijeg;

LG/MTS II – nation-wide project, encompassing all interested municipal authorities;

MDG-F Culture – Mostar: Reconstruction of the City Promenade and introduction of energy efficient street lights, Reconstruction of the Spanish Square;

MDG-F Environment – Mostar: Optimization of heating system in the Old Grammar School;

² Annex B: Table 1 - List of expenditures for RD Mostar for 2011

³ Annex B: Table 2 - List of expenditures for RD Mostar for 2012

MDG-F Water – Stolac, Neum;

HIV/AIDS – Mostar;

Tuberculosis – Mostar, Livno, Grude, Ljubuški, Trebinje.

Memorandums of Understanding (Local Development) signed in the area of responsibility of RD Mostar: Jablanica, Ljubinje (2), Ljubuški, Čapljina, Posušje, Nevesinje.

Overview of RD Mostar expenditures and activities in 2013

The RD Mostar administered a total of 111,557.13 USD in 2013⁴.

Ongoing projects in the area of responsibility of RD Mostar in 2013 were:

LG/ILDP II – Jablanica, Ljubuški, Ljubinje, Posušje, Livno, Nevesinje;

LG/LOD III – Čapljina, Ljubinje;

LG/MTS II – nation-wide project, encompassing all interested municipal authorities;

Walking the Via Dinarica - Regional small-scale project, fundraised and implemented by RD Mostar;

HIV/AIDS – Mostar;

Tuberculosis – Mostar, Grude, Ljubuški, Trebinje.

In July 2013, RD Mostar facilitated the visit and programme of the UNDP Administrator.

Overview of RD Mostar expenditures and activities in 2014

The RD Mostar administered a total of 109,052.59 USD in 2014⁵.

Ongoing projects in the area of responsibility of RD Mostar in 2014 were:

LG/ILDP II – Jablanica, Ljubuški, Ljubinje, Posušje, Livno, Nevesinje, West Herzegovina Canton;

LG/MTS II – nation-wide project, encompassing all interested municipal authorities;

ISED – Mostar: green houses for 20 mainly returnee families;

Migration for Development – Posušje, Ljubuški, Nevesinje.

Access to Justice Project – establishment and capacity development of Free Legal Aid Agency in Herzegovina-Neretva Canton, within the Cantonal Ministry of Justice;

Dialogue for the Future – Project implemented by three UN agencies, UNDP, UNICEF and UNESCO. RD Mostar facilitated the implementation of two small-scale projects;

⁴ Annex B: Table 3 - List of expenditures for RD Mostar for 2013

⁵ Annex B: Table 4 – List of expenditures for RD Mostar for 2014

HIV/AIDS – Mostar;

Tuberculosis – Mostar, Grude, Ljubuški, Trebinje.

Walking the Via Dinarica - Regional small-scale project, fundraised and implemented by RD Mostar;

Via Dinarica II – USAID and UNDP funded project, fundraised, managed and implemented by RD Mostar;

GED Environment – Mostar: Optimization of a heating system in the Centre for children and youth with special needs “Los Rosales”.

RD Mostar fundraised and facilitated the start of implementation of GED Environment Project in West Herzegovina Canton: Energy audit of public buildings, followed by EE reconstruction projects in selected public buildings;

Memorandums of Understanding signed in the area of responsibility of RD Mostar: Berkovići (Local Development), Herzegovina-Neretva Canton (Justice and Security), West Herzegovina Canton (General).

Overview of RD Mostar expenditures and activities in 2015

The RD Mostar administered a total of 107,409.18 USD in 2015⁶.

Ongoing projects in the area of responsibility of RD Mostar in 2015 were:

LG/ILDP II – Jablanica, Ljubuški, Ljubinje, Posušje, Livno, Nevesinje, West Herzegovina Canton;

LG/MTS II – nation-wide project, encompassing all interested municipal authorities;

Dialogue for the Future – Project implemented by three UN agencies, UNDP, UNICEF and UNESCO. RD Mostar facilitated implementation of 11 small-scale projects implemented in its area of responsibility;

ISED – Mostar: green houses for 20 mainly returnee families;

IFAW – Trebinje and Mostar: RD Mostar facilitated the assessment of the municipalities

Migration for Development – Posušje, Ljubuški, Nevesinje.

GED Environment – Mostar: EE reconstruction of a kindergarten and a home for elderly people as well as, Nevesinje: EE reconstruction of the municipal building, Stolac: EE reconstruction of the center for people with disabilities, West Herzegovina Canton: EE reconstruction of 4 elementary schools;

Via Dinarica II – USAID and UNDP funded project, fundraised, managed and implemented by RD Mostar;

One Stop Shop, Mostar City Administration - RD Mostar fundraised, managed and implemented the reconstruction of the One Stop Shop of the Mostar City Administration;

Kantarevac Sports Center – RD Mostar fundraised, managed and implemented the reconstruction of the Kantarevac Sports Center in Mostar;

⁶ Annex B: Table 5 – List of expenditures for RD Mostar in 2015

Memorandums of Understanding (General) signed in the area of responsibility of RD Mostar: Jablanica, Posušje, Ljubuški, Ljubinje, Mostar, Nevesinje.

In addition to the list above, RD Mostar, through its Via Dinarica II Project, assessed and identified 6 dual-capacity (tourism/rescue) organizations coming from the flood affected areas and provided them with the equipment (rafting and hiking) they had lost during the 2014 floods in Bosnia and Herzegovina.

RD Mostar also, through the same Project, distributed 450 water filters to the flood affected population and assisted and financially contributed to the efforts of the International Sava River Basin Commission in engaging stakeholders in the sustainable development of the Sava River Basin to promote economic opportunities, enhance wetlands conservation, and ensure that policies are established to mitigate flood disaster.

Via Dinarica II Project, through RD Mostar, partially funded reconstruction/rehabilitation of 6 mountain huts located along the Via Dinarica White Trail.

Annex B

Table 1: List of expenditures for Regional Development Mostar in 2011									
GL Ledger	Exp. Account	Account description	Fund Code	Operational Unit	Department	Implementing agent	Donor	Activity	Amount spent (USD)
UNDP1	61100	Payroll	11888	BIH	54208	1981	12	ACTIVITY5	48,305.31
UNDP1	71400	Service contracts	11888	BIH	54208	1981	12	ACTIVITY5	16,742.79
UNDP1	71600	DSA's, TA's and Airfare tickets	11888	BIH	54208	1981	12	ACTIVITY5	2,862.72
UNDP1	72400	Postage and pouch, common services - communications	11888	BIH	54208	1981	12	ACTIVITY5	1,025.78
UNDP1	72500	Stationery and other office supplies	11888	BIH	54208	1981	12	ACTIVITY5	1,083.40
UNDP1	73200	Premises alternations	11888	BIH	54208	1981	12	ACTIVITY5	189.61
UNDP1	73400	Maintenance, Operationalization of Transport Equip	11888	BIH	54208	1981	12	ACTIVITY5	1,879.52
UNDP1	74200	Audio Visual & Print Prod Costs	11888	BIH	54208	1981	12	ACTIVITY5	2,772.87
UNDP1	74500	Bank charges and sundry, other media costs	11888	BIH	54208	1981	12	ACTIVITY5	440.55
UNDP1	75100	Facilities & Admin - Implement	11888	BIH	54208	1981	12	ACTIVITY5	5,258.97
UNDP1	76100	Gain and Loss	11888	BIH		1981		ACTIVITY5	-0.85
Total 2011									80,560.67

Table 2: List of expenditures for Regional Development Mostar in 2012

GL Ledger	Exp. Account	Account description	Fund Code	Operational Unit	Department	Implementing agent	Donor	Activity	Amount spent (USD)
UNDP1	61100	Payroll	11888	BIH	54208	1981	12	ACTIVITY5	61,408.31
UNDP1	71200	International consultants	11888	BIH	54208	1981	12	ACTIVITY5	52,729.35
UNDP1	71400	Service contracts	11888	BIH	54208	1981	12	ACTIVITY5	8,868.91
UNDP1	71600	DSA's, TA's and Airfare tickets	11888	BIH	54208	1981	12	ACTIVITY5	4,646.38
UNDP1	72300	Materials and goods	11888	BIH	54208	1981	12	ACTIVITY5	1,519.26
UNDP1	72400	Postage and pouch, common services - communications	11888	BIH	54208	1981	12	ACTIVITY5	1,723.89
UNDP1	73400	Maintenance, Operationalization of Transport Equip	11888	BIH	54208	1981	12	ACTIVITY5	1,622.39
UNDP1	74200	Audio Visual & Print Prod Costs	11888	BIH	54208	1981	12	ACTIVITY5	78.60
UNDP1	74500	Bank charges and sundry, other media costs	11888	BIH	54208	1981	12	ACTIVITY5	254.92
UNDP1	75100	Facilities & Admin - Implement	11888	BIH	54208	1981	12	ACTIVITY5	9,299.64
UNDP1	76100	Gain and Loss	11888	BIH		1981		ACTIVITY5	1.04
Total 2012									142,152.69

Table 3: List of expenditures for Regional Development Mostar in 2013

GL Ledger	Exp. Account	Account description	Fund Code	Operational Unit	Department	Implementing agent	Donor	Activity	Amount spent (USD)
UNDP1	61100	Payroll	11888	BIH	54208	1981	12	ACTIVITY5	68,996.53
UNDP1	71200	International consultants	11888	BIH	54208	1981	12	ACTIVITY5	12,798.00
UNDP1	71400	Service contracts	11888	BIH	54208	1981	12	ACTIVITY5	5,049.73
UNDP1	71600	DSA's, TA's and Airfare tickets	11888	BIH	54208	1981	12	ACTIVITY5	328.00
UNDP1	72100	Contractual services - companies	11888	BIH	54208	1981	12	ACTIVITY5	410.50
UNDP1	72200	Equipment and furniture	11888	BIH	54208	1981	12	ACTIVITY5	333.64
UNDP1	72300	Materials and goods	11888	BIH	54208	1981	12	ACTIVITY5	2,057.59
UNDP1	72400	Postage and pouch, common services - communications	11888	BIH	54208	1981	12	ACTIVITY5	1,456.39
UNDP1	72500	Stationery and other office supplies	11888	BIH	54208	1981	12	ACTIVITY5	664.40
UNDP1	73100	Rental & Maintenance- Premises	11888	BIH	54208	1981	12	ACTIVITY5	2,182.35
UNDP1	73200	Premises Alternations	11888	BIH	54208	1981	12	ACTIVITY5	12,341.71
UNDP1	73400	Maintenance, Operationalization of Transport Equip	11888	BIH	54208	1981	12	ACTIVITY5	2,473.04
UNDP1	74200	Audio Visual & Print Prod Costs	11888	BIH	54208	1981	12	ACTIVITY5	233.73
UNDP1	74500	Bank charges and sundry, other media costs	11888	BIH	54208	1981	12	ACTIVITY5	514.97
UNDP1	75100	Facilities & Admin - Implement	11888	BIH	54208	1981	12	ACTIVITY5	1,721.19
UNDP1	76100	Gain and Loss	11888	BIH		1981		ACTIVITY5	- 4.64
Total 2013									111,557.13

Table 4: List of expenditures for Regional Development Mostar in 2014

GL Ledger	Exp. Account	Account description	Fund Code	Operational Unit	Department	Implementing agent	Donor	Activity	Amount spent (USD)
UNDP1	18100	Communications & IT Equipment	11888	BIH	54208	1981	12	ACTIVITY5	1,589.59
UNDP1	18600	Accumulated Dep - ITC	11888	BIH	54208	1981	12	ACTIVITY5	- 596.10
UNDP1	33000	IPSAS adj. for Fixed Assets	11888	BIH	54208	1981	12	ACTIVITY5	- 993.49
UNDP1	61100	Payroll	11888	BIH	54208	1981	12	ACTIVITY5	72,853.98
UNDP1	71200	International consultants	11888	BIH	54208	1981	12	ACTIVITY5	2,500.00
UNDP1	71400	Service contracts	11888	BIH	54208	1981	12	ACTIVITY5	18,727.01
UNDP1	71500	UN Volunteers	11888	BIH	54208	1981	12	ACTIVITY5	1,160.57
UNDP1	71600	DSA's, TA's and Airfare tickets	11888	BIH	54208	1981	12	ACTIVITY5	2,879.85
UNDP1	72300	Materials and goods	11888	BIH	54208	1981	12	ACTIVITY5	2,015.33
UNDP1	72400	Postage and pouch, common services - communications	11888	BIH	54208	1981	12	ACTIVITY5	2,693.08
UNDP1	72500	Stationery and other office supplies	11888	BIH	54208	1981	12	ACTIVITY5	396.54
UNDP1	72700	Hospitality/Catering	11888	BIH	54208	1981	12	ACTIVITY5	156.73
UNDP1	73100	Rental & Maintenance- Premises	11888	BIH	54208	1981	12	ACTIVITY5	1,555.43
UNDP1	73400	Maintenance, Operationalization of Transport Equip	11888	BIH	54208	1981	12	ACTIVITY5	3,579.29
UNDP1	74200	Audio Visual & Print Prod Costs	11888	BIH	54208	1981	12	ACTIVITY5	71.64
UNDP1	74500	Bank charges and sundry, other media costs	11888	BIH	54208	1981	12	ACTIVITY5	467.25
UNDP1	76100	Gain and Loss	11888	BIH		1981		ACTIVITY5	- 4.11
Total 2014									109,052.59

Table 5: List of expenditures for Regional Development Mostar in 2015

GL Ledger	Exp. Account	Account description	Fund Code	Operational Unit	Department	Implementing agent	Donor	Activity	Amount spent (USD)
UNDP1	72200	Equipment and Furniture	11888	BIH	54208	1981	12	ACTIVITY2	10,113.57
UNDP1	72400	Communic. & Audio Visual Equip	11888	BIH	54208	1981	12	ACTIVITY2	22,000.00
UNDP1	72600	Grants	11888	BIH	54208	1981	12	ACTIVITY2	30,295.92
UNDP1	61100	Payroll	11888	BIH	54208	1981	12	ACTIVITY5	733.86
UNDP1	71200	International consultants	11888	BIH	54208	1981	12	ACTIVITY5	4,975.00
UNDP1	71300	Local consultants	11888	BIH	54208	1981	12	ACTIVITY5	3,651.69
UNDP1	71400	Service contracts	11888	BIH	54208	1981	12	ACTIVITY5	14,390.82
UNDP1	71500	UN Volunteers	11888	BIH	54208	1981	12	ACTIVITY5	5,645.57
UNDP1	71600	DSA's, TA's and Airfare tickets	11888	BIH	54208	1981	12	ACTIVITY5	1,930.63
UNDP1	72100	Contractual Services-Companies	11888	BIH	54208	1981	12	ACTIVITY5	47.31
UNDP1	72200	Equipment and Furniture	11888	BIH	54208	1981	12	ACTIVITY5	45.31
UNDP1	72300	Materials and goods	11888	BIH	54208	1981	12	ACTIVITY5	1,199.41
UNDP1	72400	Postage and pouch, common services - communications	11888	BIH	54208	1981	12	ACTIVITY5	3,579.46
UNDP1	72500	Stationery and other office supplies	11888	BIH	54208	1981	12	ACTIVITY5	610.68
UNDP1	72800	Information Technology Equipmt.	11888	BIH	54208	1981	12	ACTIVITY5	3,473.99
UNDP1	73100	Rental & Maintenance- Premises	11888	BIH	54208	1981	12	ACTIVITY5	197.97
UNDP1	73200	Premises Alternations	11888	BIH	54208	1981	12	ACTIVITY5	89.55
UNDP1	73400	Maintenance, Operationalization of Transport Equip	11888	BIH	54208	1981	12	ACTIVITY5	2,322.91
UNDP1	74200	Audio Visual & Print Prod Costs	11888	BIH	54208	1981	12	ACTIVITY5	493.49
UNDP1	74500	Bank charges and sundry, other media costs	11888	BIH	54208	1981	12	ACTIVITY5	746.76
UNDP1	75100	Facilities & Admin - Implement	11888	BIH	54208	1981	12	ACTIVITY5	2.78
UNDP1	75700	Learning costs	11888	BIH	54208	1981	12	ACTIVITY5	1,795.39
UNDP1	76100	Gain and Loss	11888	BIH	54208	1981	12	ACTIVITY5	- 98.36
UNDP1	77600	Dep Exp Owned - ITC	11888	BIH	54208	1981	12	ACTIVITY5	158.96
UNDP1	33033	IPSAS adj for Fix. Assets	11888	BIH	54208	1981	12	ACTIVITY5	- 993.49
Total 2015									107,409.18



Business Unit: BIH10
Operating Unit: BIH

Country: BIH10
Department: 00000000502

Category: In Service
Project Type: All
Impl Agency: ITC4

Amount: 4,500
Fund Code: 00000000029

As of Date: 10/05/2016
Profile ID: 001981

AM In Service Report

Business Unit	Operating Unit	Asset ID	Profile ID	Description	Quantity	Unit	Net Book Value	Department	Impl Agency	Model	Location	Acquisition Date
Total for	CATEG	ITC	ITC4	UPS SERVER	1,667.53		1,667.53	54208	001981	00012	BIH10/00011	2007-05-03
Total for	Donor	00012			1,667.53		1,667.53					
Total for	Impl A	001981			1,667.53		1,667.53					
Total for	Project	00077621			1,667.53		1,667.53					
Total for	Dept I	54208			1,667.53		1,667.53					
Total for	Fund	04000			1,667.53		1,667.53					
Total for	CATEG	ITC	ITC4	PRINTER	702.03		702.03	54208	001981	00012	BIH10/214	2011-04-30
Total for	Donor	00012			702.03		702.03					
Total for	Impl A	001981			702.03		702.03					
Total for	Project	00077619			702.03		702.03					
Total for	Dept I	54208			702.03		702.03					
Total for	Fund	04000			702.03		702.03					
Total for	CATEG	ITC	ITC1	LAPTOP COMP	284.56		284.56	54208	001981	00555	BIH10/213	2010-03-31
Total for	Donor	00555			284.56		284.56					
Total for	Impl A	001981			284.56		284.56					
Total for	Project	00082150			284.56		284.56					
Total for	Dept I	54208			284.56		284.56					
Total for	Fund	30000			284.56		284.56					
Total for	CATEG	MTRVA	MTRVA	FORD RANGER XLT 2.5TD	3,994.88		3,994.88	54201	001981	00012	BIH05/00011	2007-03-05
Total for	Donor	00012			3,994.88		3,994.88					
Total for	Impl A	001981			3,994.88		3,994.88					
Total for	Project	00000000509			3,994.88		3,994.88					
Total for	Dept I	54201			3,994.88		3,994.88					
Total for	Fund	11300			3,994.88		3,994.88					
Total for	CATEG	MTRWH	MTRWH	A) Radar detectors	2,921.70		2,921.70	54201	001981	00012	BIH10/000	2015-07-01
Total for	Donor	00012			2,921.70		2,921.70					
Total for	Impl A	001981			2,921.70		2,921.70					
Total for	Project	00000000509			2,921.70		2,921.70					
Total for	Dept I	54201			2,921.70		2,921.70					
Total for	Fund	11300			2,921.70		2,921.70					

Annex C

United Nations Development Programme



Empowered lives.
Resilient nations.

Asset Transfer-in/Transfer-out Form

HQ-REF No: _____

(To be filled by ASD)

Atlas Asset ID (Atlas generated number)	Atlas Tag ID (UNDP bar-coded label)	Business Unit (currently in ATLAS)	Description (item name/model/manufacture r)	Serial Number (Not applicable for furniture)	Year of Purchase	Purchase Value	Net Book Value
000000000503	00077619 0001	BIH10	Printer iR1024iF, CANON, iR1024iF	(21) DRQ36774	2011	1589.59	635.82

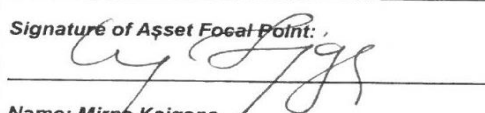
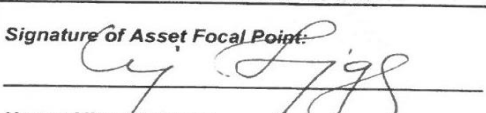
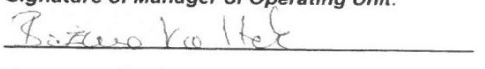
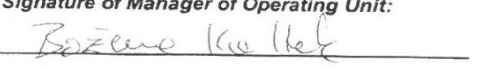
COA of receiving unit

BU	Op.Unit	Fund	Dept	Project ID	Activity ID	PC BU	Impl. Agent	Donor
BIH10	BIH	30000	54208	00092139	A5	BIH10	001981	10480

To be Completed by Operating Unit

Transfer Out Unit	Transfer In Unit
Transfer From: RD Mostar Operating Unit: BIH Operating Unit ID: BIH10 Physical Transfer Out Date: 07 March 2017	Transfer To: Via Dinarica Operating Unit: BIH Operating Unit ID: BIH10 Physical Transfer In Date: 07 March 2017

Signatures

Transfer Out Unit	Transfer In Unit
Signature of Asset Focal Point:  Name: Mirna Kajgana Contact Number: +38736555047	Signature of Asset Focal Point:  Name: Mirna Kajgana Contact Number: +38736555047
Signature of Manager of Operating Unit:  Name: Božena Kaltak Contact Number: +38736555045	Signature of Manager of Operating Unit:  Name: Božena Kaltak Contact Number: +38736555045

Annex D

Table 1 – Area of responsibility of RD Mostar		
Herzegovina-Neretva Canton	West Herzegovina Canton	RS
Prozor-Rama	Široki Brijeg	Istočni Mostar
Konjic	Ljubuški	Nevesinje
Jablanica	Grude	Bileća
Mostar	Posušje	Gacko
Čitluk		Berkovići
Stolac		Ljubinje
Čapljina		Trebinje
Ravno		
Neum		

